



# "My School's Cool" Application

## ***SCHOOL INFORMATION (Please Print)***

School Name:

Mailing address:

City:

State:

Zip Code:

Physical address:

City:

State:

Zip Code:

Phone:

Fax:

**\*E-mail:**

## ***SCHOOL CONTACT INFORMATION***

School Coordinator:

Phone:

Fax:

**\*E-mail:**

Principal:

Phone:

Fax:

**\*E-mail:**

## ***ENROLLMENT INFORMATION***

Type of School: (circle one) Elementary Middle High Combined Campus Other\_\_\_\_\_

Total number of Students enrolled for current school year:

Number of Teachers employed for current school year:

***\*Mandatory in order to communicate quickly, effectively and to save trees!***



## School Accountability

### Coordinator

Each school will be required to designate a school coordinator by July 1, 2011 to work with the mall's program coordinator to collect points for your school throughout the entire length of the program. (Please note: There will be a workshop for school coordinators held at the mall in July.) It is a requirement that the coordinator has an email address and be accessible to the mall's program coordinator. The school coordinator will perform the following tasks:

- Provide accurate school enrollment and Tax ID information to the mall
- Attend the MSC workshop and other program functions as appropriate
- Track school points
- Obtain receipts on a bi-weekly basis (at a minimum) from the mall office
- Provide monthly updates to the mall's program coordinator (Claudia Kaler)
- Distribute information pertaining to the program (i.e.: extra credit opportunities, monthly updates, etc.) to schools, parents and students as needed
- Provide receipts processed on campus if requested to the mall's program coordinator for auditing purposes

### Promoting Honesty and Integrity

Because My School's Cool is based on a system where parents, teachers, students and shoppers will earn points for their school, it is imperative that each school convey the importance of honesty. There will be situations throughout this program where individuals could earn points in a dishonest manner by turning in duplicate receipts which we are unable to track. We are counting on the School Coordinator, principal and teachers to set an example for students by promoting honesty. In addition, Vista Ridge Mall reserves the right to revise the list of participating schools during the program if necessary for any reason including inappropriate participation and/or lack of participation.

## "My School's Cool" Pledge

School Name: \_\_\_\_\_

Principal: \_\_\_\_\_

Coordinator: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_